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|  | Submit Officer Update Worksheet | August 1st |
|  | Update Chapter/Colony mailing address with HQ, if necessary | August 1st |
|  | Insurance Payment due to Holmes Murphy | September 15th |
|  | Assessment Payment – first half - due to AXP | September 15th |
|  | Submit Postulant Reporting Worksheet | Each semester - BEFORE pledging |
|  | Submit Dropped Postulant Worksheet | Each semester - Immediately |
|  | Return Bailment Cards | Each semester – after initiation |
|  | Submit Garnet & White Fall Articles | October 1st |
|  | Submit Chapter Self Evaluation | November 15th |
|  | Assessment Payment – second half – due to AXP | December 15th |
|  | Submit Garnet & White Winter Articles | January 1st |
|  | Submit Officer Update Worksheet | January 1st |
|  | Submit Postulant Reporting Worksheet | Each semester - BEFORE pledging |
|  | Submit Dropped Postulant Worksheet | Each semester - Immediately |
|  | Return Bailment Cards | Each semester – after initiation |
|  | Submit Budget for upcoming academic year | March 1st |
|  | Submit Roster Update Worksheet | March 1st and after any change to roster |
|  | Submit Brother Profile Worksheet | March 1st |
|  | Submit Chapter Self Evaluation | March 15th |
|  | Submit Garnet & White Spring Articles | April 1st |
|  | Submit Garnet & White Summer Articles | July 1st |
|  | Community Service Worksheet | Submit on an as needed basis. |
|  | Ritual Equipment Order Form | Submit on an as needed basis. |
|  | Scholarship Advisor Forms | Submit on an as needed basis. |
|  | Chapter Grade Reports | Submit at end of each semester/term. |
|  | Chapter Academic Policy | Submit on an as needed basis. |
|  | Chapter Recruitment Program | Submit on an as needed basis. |
|  | Chapter New Member Education Program | Submit on an as needed basis. |
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